



SOFIA UNIVERSITY ST. KLIMENT OHRIDSKI
ERASMUS+ Information Sheet
Academic year 2022 – 2023

Name of the Institution	Sofia University St. Kliment Ohridski
Erasmus code	BG SOFIA06
Rector, Erasmus Institutional Coordinator	Prof. Anastas Gerdjikov
Head of International Relations Office, Administrative Erasmus Coordinator	Ms. Irena Atanasova
Address:	15, Tsar Osvoboditel Blvd., 1504 Sofia, Bulgaria, Rectorate building, 1st floor, offices 5 & 15A
Tel:	(+ 359 2) 9308700; 9308220; 9308422
Email:	erasmus@admin.uni-sofia.bg
Website:	www.uni-sofia.bg/
Erasmus website:	https://erasmus.uni-sofia.bg/site/income/
Facebook page:	Erasmus+ Sofia University https://www.facebook.com/erasmusSU/

Academic Year	October 2022 – July 2023 https://erasmus.uni-sofia.bg/site/income/about-the-university/academic-calendar/
Autumn semester	beginning of October 2022 - mid-February 2023 (incl. exam period)
Spring semester	mid-February 2023 - beginning of July 2023 (incl. exam period)
Nomination deadlines	1 June – Autumn semester/full academic year 1 November – Spring semester
Nominations to be sent via email to the relevant Erasmus+ Coordinator at the International Relations Office (<i>see below</i>). Required information:	
<ol style="list-style-type: none">1. Name and Erasmus code of the Sending Institution2. Full name of the student3. Email address4. Field of study5. Level of study (BA, MA or PhD)6. Period of the mobility (autumn, spring semester, full academic year)	
Application deadlines	15 June – Autumn semester/full academic year 15 November – Spring semester

Language of instruction	English, Bulgarian (B1 or higher)
Application documents	<ol style="list-style-type: none"> 1. Application Form 2. Learning Agreement / Online Learning Agreement 3. Language Certificate (<i>issued in English language</i>) 4. Transcript of Records (<i>issued in/translated to English language</i>) 5. European Health Insurance Card/Health Insurance (<i>copy of the EHIC or health insurance specifically to be sent after receiving an Acceptance letter by Sofia University</i>)
How to apply	https://erasmus.uni-sofia.bg/site/income/how-to-apply/
Course offer	https://erasmus.uni-sofia.bg/site/income/courses/course-list-2022-2023/
Accommodation	<p>A place in the student dormitory is provided for those Erasmus students who register within the deadline.</p> <p>https://erasmus.uni-sofia.bg/site/income/during-your-mobility/accommodation/</p>
Visa	Citizens of EU countries do not need a visa to study in Sofia. Students with non-EU/EEA nationality need a student visa, which they should apply for at the Bulgarian Embassy/Consulate well in advance.
Medical Insurance	<p>Students shall have adequate insurance coverage - a medical insurance valid for Bulgaria for the whole period of the mobility, covering all costs for urgent medical care and emergency hospital treatment, accident and serious illness (including permanent and temporary incapacity), death and repatriation, third party liability.</p> <p>More details here: https://erasmus.uni-sofia.bg/site/income/practical-information-2/visa/</p>
Practical Information	https://erasmus.uni-sofia.bg/site/income/practical-information-2/
Grading system in Bulgaria	https://erasmus.uni-sofia.bg/site/income/erasmus/grading-scale/
COVID-19 Information	https://erasmus.uni-sofia.bg/site/income/covid-19-information/

ERASMUS+ Coordinators
Nominations and Application documents to be sent to the relevant Erasmus Coordinator at the International Relations Office

Ms. Jenny Ivanova

ERASMUS+ Coordinator for incoming and outgoing students from / to
Cyprus, Finland, France, Luxembourg, Norway, Portugal, Sweden
Phone: +359 2/9308220; E-mail: ila@admin.uni-sofia.bg

Ms. Nicole Marinova

ERASMUS+ Coordinator for incoming and outgoing students from / to
Austria, Estonia, Germany, Latvia, Lithuania, Slovakia, Switzerland
Phone: +359 2/9308422; E-mail : nmarinova@admin.uni-sofia.bg

Ms. Vessa Draganova

ERASMUS+ Coordinator for incoming and outgoing students from / to
Czech Republic, Poland, Spain

Phone: +359 2/9308700; E-mail: vdraganova@admin.uni-sofia.bg

Ms. Mira Georgieva

ERASMUS+ Coordinator for incoming and outgoing students from / to
Belgium, Denmark, Greece, Italy, Slovenia

Phone: +359 2/9308220; E-mail: mgeorgieva@admin.uni-sofia.bg

Ms. Mikaela Stancheva

ERASMUS+ Coordinator academic affairs

ERASMUS+ Coordinator for incoming and outgoing students from / to
Croatia, North Macedonia, Romania, Serbia, Turkey

Phone: +359 2/9308422; E-mail: mstancheva@admin.uni-sofia.bg

Mr. Antonio Stoichkov

ERASMUS+ Coordinator academic affairs

ERASMUS+ Coordinator for incoming and outgoing students from / to
Hungary, Iceland, Ireland, Malta, Netherlands

ERASMUS+ Coordinator for incoming and outgoing students from / to Transform4Europe Alliance

Phone: +359 2/9308422; E-mail: astoichkov@admin.uni-sofia.bg

Ms. Milena Mateeva

ERASMUS+ Coordinator for Incoming / Outgoing staff mobility

Phone: +359 2/9308422; E-mail: m.mateeva@admin.uni-sofia.bg

Mr. Tsvetan Bogdanov

Operative ERASMUS+ Coordinator

Incoming / Outgoing staff mobility

Phone: +359 2/9308700; E-mail: tsvetan@admin.uni-sofia.bg

Ms. Irena Atanasova

Head of the International Relations Office

Erasmus Inter-institutional Agreements

Phone: +359 2/9308220; E-mail: i.atanasova@admin.uni-sofia.bg

FACULTY Coordinators

To be contacted regarding courses, ECTS, syllabus, preparation of Learning agreement etc.

<https://erasmus.uni-sofia.bg/site/income/about-the-university/faculties/>

*International Relations Office
Sofia University St. Kliment Ohridski*