

**SOFIA UNIVERSITY ST. KLIMENT OHRIDSKI****ERASMUS+ Information Sheet****Academic year 2021 – 2022**

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| <b>Name of the Institution</b>   | <b>Sofia University St. Kliment Ohridski</b>   |
| <b>Erasmus code</b>  | <b>BG SOFIA 06</b>   |
| <b>Rector,<br/>Erasmus Institutional Coordinator</b>   | Prof. Anastas Gerdjikov  |
| <b>Acting Head of International Relations Office,<br/>Administrative Erasmus Coordinator</b> | Ms. Irena Atanasova  |
| <b>Address:</b>  | 15, Tsar Osvoboditel Blvd.,<br>1504 Sofia, Bulgaria,<br>Rectorate building, 1st floor, offices 5 & 15A             |
| <b>Tel:</b>  | (+359 2) 9308700; 9308220; 9308416; 9308422  |
| <b>Email:</b>  | <a href="mailto:intern@admin.uni-sofia.bg">intern@admin.uni-sofia.bg</a>   |
| <b>Website:</b>  | <a href="http://www.uni-sofia.bg/">www.uni-sofia.bg/</a>   |
| <b>Erasmus website:</b>  | <a href="https://erasmus.uni-sofia.bg/site/income/">https://erasmus.uni-sofia.bg/site/income/</a>                  |
| <b>Facebook page:</b>  | Erasmus+ Sofia University<br><a href="https://www.facebook.com/erasmusSU/">https://www.facebook.com/erasmusSU/</a> |

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| <b>Academic Year</b>        | October 2021 – July 2022<br><a href="https://erasmus.uni-sofia.bg/site/income/about-the-university/academic-calendar/">https://erasmus.uni-sofia.bg/site/income/about-the-university/academic-calendar/</a> |
| <b>Autumn semester</b>      | 1 October 2021 – 18 February 2022 (including exam period)   |
| <b>Spring semester</b>      | 21 February 2022 – 8 July 2022 (including exam period)  |
| <b>Nomination deadlines</b> | 1 June – Autumn semester/ Full academic year<br>1 November – Spring semester  |

Nominations shall be sent by the University via email to the relevant Erasmus+ Coordinator at the International Relations Office (*see below*).

**Required information:**

1. Name and Erasmus code of the Sending Institution
2. Full name of the student
3. Email address of the student

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| 4. Field of study<br>5. Level of study (BA, MA or PhD)<br>6. Period of the mobility (autumn, spring semester, full academic year) |  |
| <b>Application deadlines</b>  | 15 June – Autumn semester/full academic year<br>15 November – Spring semester  |
| <b>Language of instruction</b>  | English, Bulgarian (B1 or higher)  |
| <b>Application documents</b><br><i>(to be sent by the students)</i>   | <ol style="list-style-type: none"> <li>1. Application Form</li> <li>2. Learning Agreement</li> <li>3. Language Certificate (<i>issued in English language</i>)</li> <li>4. Transcript of Records (<i>issued in/translated to English language</i>)</li> <li>5. European Health Insurance Card/Health Insurance<br/><i>(copy of the EHIC or health insurance to be sent <b>after</b> receiving an Acceptance letter by Sofia University)</i></li> </ol>   |
| <b>How to apply</b>   | <a href="https://erasmus.uni-sofia.bg/site/income/how-to-apply/">https://erasmus.uni-sofia.bg/site/income/how-to-apply/</a>  |
| <b>Course offer</b>   | <a href="https://erasmus.uni-sofia.bg/site/income/erasmus/grading-scale/course-list-2021-2022/">https://erasmus.uni-sofia.bg/site/income/erasmus/grading-scale/course-list-2021-2022/</a>  |
| <b>Accommodation</b>  | A place in the student dormitory is provided for those Erasmus students who register within the deadline.<br><br><a href="https://erasmus.uni-sofia.bg/site/income/during-your-mobility/accommodation/">https://erasmus.uni-sofia.bg/site/income/during-your-mobility/accommodation/</a>   |
| <b>Visa</b>   | Citizens of EU countries do not need a visa to study in Sofia. Students with non-EU/EEA nationality need a student visa, which they should apply for at the Bulgarian Embassy/Consulate well in advance.   |
| <b>Medical Insurance</b>  | Students shall have adequate insurance coverage - a medical insurance valid for Bulgaria for the whole period of the mobility, covering all costs for urgent medical care and emergency hospital treatment, accident and serious illness (including permanent and temporary incapacity), death and repatriation, third party liability.<br><br>More details here:<br><a href="https://erasmus.uni-sofia.bg/site/income/practical-information-2/visa/">https://erasmus.uni-sofia.bg/site/income/practical-information-2/visa/</a> |
| <b>Practical Information</b>  | <a href="https://erasmus.uni-sofia.bg/site/income/practical-information-2/">https://erasmus.uni-sofia.bg/site/income/practical-information-2/</a>  |
| <b>Grading system in Bulgaria</b>   | <a href="https://erasmus.uni-sofia.bg/site/income/erasmus/grading-scale">https://erasmus.uni-sofia.bg/site/income/erasmus/grading-scale</a>  |
| <b>COVID-19 Information</b>   | <a href="https://erasmus.uni-sofia.bg/site/income/covid-19-information/">https://erasmus.uni-sofia.bg/site/income/covid-19-information/</a> ;<br><a href="https://erasmus.uni-sofia.bg/site/income/2020/03/13/covid-19-situation-update-in-bulgaria/">https://erasmus.uni-sofia.bg/site/income/2020/03/13/covid-19-situation-update-in-bulgaria/</a>   |

## ERASMUS+ Coordinators

**Nominations and Application documents to be sent to the relevant Erasmus Coordinator at the International Relations Office**

### **Ms. Jenny Ivanova**

ERASMUS+ Coordinator for incoming and outgoing students from / to  
Cyprus, Finland, France, Luxembourg, Norway, Portugal, Sweden  
Phone: +359 2/9308220; E-mail: [ila@admin.uni-sofia.bg](mailto:ila@admin.uni-sofia.bg)

### **Ms. Krasimira Krivorova**

ERASMUS+ Coordinator for incoming and outgoing students from / to  
Austria, Denmark, Estonia, Germany, Greece, Latvia, Lithuania, Slovakia, Slovenia  
Phone: +359 2/9308220; E-mail: [kkrivorova@admin.uni-sofia.bg](mailto:kkrivorova@admin.uni-sofia.bg)

### **Ms. Vessa Draganova**

ERASMUS+ Coordinator for incoming and outgoing students from / to  
Belgium, Czech Republic, Italy, Poland, Spain  
Phone: +359 2/9308422; E-mail: [vdraganova@admin.uni-sofia.bg](mailto:vdraganova@admin.uni-sofia.bg)

### **Ms. Slavka Karakusheva**

ERASMUS+ Coordinator for incoming and outgoing students from / to  
Hungary, Iceland, Ireland, Malta, Netherlands, Turkey, United Kingdom  
ERASMUS+ Coordinator academic affairs  
Phone: +359 2/9308422; E-mail: [skarakusheva@admin.uni-sofia.bg](mailto:skarakusheva@admin.uni-sofia.bg)

### **Ms. Nicole Marinova**

ERASMUS+ Coordinator for incoming and outgoing students from / to  
Croatia, North Macedonia, Serbia, Switzerland, Romania  
ERASMUS+ Coordinator academic affairs  
Phone: +359 2/9308422; E-mail: [nmarinova@admin.uni-sofia.bg](mailto:nmarinova@admin.uni-sofia.bg)

### **Mr. Tsvetan Bogdanov**

Operative ERASMUS+ Coordinator  
Incoming / Outgoing staff mobility  
Phone: +359 2/9308700; E-mail: [tsvetan@admin.uni-sofia.bg](mailto:tsvetan@admin.uni-sofia.bg)

### **Ms. Irena Atanasova**

Acting Head of the International Relations Office  
Operative ERASMUS+ Coordinator  
Erasmus Inter-institutional Agreements  
Incoming / Outgoing staff mobility  
Phone: +359 2/9308220; E-mail: [protocol\\_su@admin.uni-sofia.bg](mailto:protocol_su@admin.uni-sofia.bg)

## FACULTY Coordinators

To be contacted regarding courses, ECTS, syllabus, preparation of Learning agreement etc.

<https://erasmus.uni-sofia.bg/site/income/about-the-university/faculties/>

*International Relations Office  
Sofia University St. Kliment Ohridski*